

**BOARD OF COUNSELING
QUARTERLY BOARD MEETING
DRAFT MINUTES
FEBRUARY 9, 2007**

TIME & PLACE: The meeting was called to order at 9:35 AM on February 9, 2007 in Board Room 1 at the Department of Health Professions, 6603 West Broad Street, 5th Floor, Richmond, Virginia.

PRESIDING: Kevin S. Doyle, Ed.D., Chair

MEMBERS PRESENT: Mary Lou Argow
Donnie G. Conner, Ph.D.
Kevin Doyle, Ed.D.
Philip Haber
Charles R. McAdams, Ed.D.
Yvonne Ortega
Vivian Sanchez-Jones
William R. Scott, Ph.D.
Linda K. Seeman, Ph.D.
Sandra M. Stith, Ph.D.
John Penn Turner
Natale Ward

MEMBERS ABSENT: Karen Rosen, Ed.D.
Luke Torian, D. Min.

STAFF PRESENT: Evelyn B. Brown, Executive Director
Patricia Larimer, Deputy Executive Director
Sandra Ryals, Director
Howard Casway, Senior Assistant Attorney General
Diana Pollick, Administrative Assistant
Elaine Yeatts, Agency Policy Analyst

OTHERS PRESENT: NONE.

ORDERING OF AGENDA: Elaine Yeatts made a request to report on the 2007 General Assembly activity under new business.

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**INTRODUCTION OF
NEW BOARD MEMBER:**

Dr. Doyle introduced and welcomed new Board member Vivian Sanchez-Jones, citizen member, and asked others present to introduce themselves.

PUBLIC COMMENT:

None

**APPROVAL OF
MINUTES:**

A motion was made by Mary Lou Agrow to approve the minutes of the November 3, 2006 Board meeting with the noted correction. Natale Ward seconded the motion which passed unanimously.

CHAIR'S REPORT:

Dr. Doyle stated that Board members could contact the Chair regarding committee assignments at any time.

Dr. Doyle reported that the AASCB Conference held in Florida in January had a strong focus on electronic and cyber counseling and supervision. This is an evolving issue that most states are starting to explore. Another topic of interest was the development of a data bank for discipline.

Dr. Doyle also reported that NBCC no longer manages AASCB. The ACA responded to a bid and was awarded the contract.

**DIRECTOR'S
REPORT:**

SANDRA WHITLEY RYALS: Ms. Ryals addressed the Board members and staff acknowledging their service to the Department of Health Professions and to the Commonwealth. Ms. Ryals then presented an overview of the Governor's Health Reform Commission and noted that the creation of the "Virginia Performs" website was developed in partnership with the Council on Virginia's Future. Key areas of focus are economy, education, health and family, public safety, natural resources, government and citizens and transportation. The website address is www.VaPerforms.virginia.gov.

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Ms. Ryals then presented the DHP Performance Measures Report which is the tool to measure DHP's goals related to customer satisfaction. Ms. Ryals also brought to the Board's attention the 2/1/1 telephone system that has been developed to find fast, free and easy information on health care professionals for citizens of the Commonwealth.

**EXECUTIVE
DIRECTOR:**

EVELYN BROWN: Ms. Brown introduced Patricia Larimer as the new Deputy Executive Director of the Boards of Counseling, Psychology and Social Work.

Ms. Brown presented the proposed fee changes for Licensure and certification for the 2007 renewal period. Ms. Brown explained that the Callahan Act required that if revenue exceeds expenditure by more than 10% then fees must be reduced, and if expenditure exceeds revenue by more than 10% they must be increased. Ms. Brown then requested a motion to adopt the Exempt Regulations to Reduce Fees. Linda Seeman made such a motion which was seconded by Yvonne Ortega. The motion passed unanimously.

**COMMITTEE
REPORTS:**

**BOARD OF HEALTH PROFESSIONS:JOHN PENN
TURNER**

Mr. Turner reported that relative to Ms. Ryals's presentation and based on information shared at the last BHP meeting the Board of Counseling is currently meeting the new standards that have been established under the DHP Performance Measures. Mr. Turner also reported that the BHP viewed a presentation on mandatory reporting requirements covering both children and adults at risk. Mr. Turner submitted the presentation for the full Board to view at the May 10, 2007 meeting. Mr. Turner further reported that AARP presented their position

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AARP presented a position that continued education (CE) is not equal to Continued Professional Development (CPD) as it is lacking the six principles of CPD which are 1) evidence based, 2) require demonstration of acquired competency, 3) credible and relevant to changing environment, 4) national level of awareness, 5) administratively feasible, cost-effective and equitably applied and enforced, and 5) least restrictive provisions consistent with public protection. Mr. Turner also stated that the BHP discussed House Bill 1944 regarding criminal background checks.

REGULATORY COMMITTEE: KEVIN DOYLE

Dr. Doyle presented the draft language for Regulations Governing the Practice of Professional Counseling. A motion was made by Dr. Stith to add COAMFTE to 18 VAC115-20-10 (definitions) and 18 VAC115-20-49 (Degree program requirements). John Penn Turner seconded the motion which passed unanimously. Yvonne Turner moved to accept the draft language as amended with John Penn Turner seconding the motion which passed unanimously.

Dr. Doyle presented the draft language for Regulations Governing the Practice of Marriage and Family Therapy. CACREP was included in 18VAC115-50-60-B-6 (Residency) to maintain consistency with the LPC regulations. Dr. Stith made a motion to approve the draft regulations as amended. Dr. McAdams seconded the motion which passed unanimously.

Dr. Doyle presented the draft language for Regulations Governing the Practice of Licensed Substance Abuse Treatment Practitioners. Mary Lou Argow made a motion to accept the regulations substituting “concurrent” for “coincidental” in 18VAC115-60-80-C-2 and adding COAMFTE and CACREP to both 18 VAC115-

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60-10 (Definitions) and 18VAC115-60-80-C-4 to allow for the additional 300 internship hours and consistency across regulations. Yvonne Ortega seconded the motion which passed unanimously.

Elaine Yeatts presented the draft language for Public Participation Guidelines and asked for a motion for the Adoption of Fast-Track Regulations for Public Participation Guidelines. Natale Ward so moved. The motion was seconded by Yvonne Ortega and passed unanimously.

**CREDENTIALS COMMITTEE: DONNIE CONNER
& MARY LOU ARGOW**

Dr. Conner reported that the Committee reviewed eight appeals with four being approved and two being denied. One applicant was requested to submit more documentation. One attestation was reviewed with the applicant being requested to submit more information.

Dr. Conner reported that the “descriptors” for core content areas listed in 18VAC115-20-51-A are now in final draft form and will be reviewed one final time.

Dr. Conner further reported that a discussion was held regarding Board staff being designated to approve both “Registration of Supervision” and “Verification of Supervision” for all licensure and certification applicants. This is currently being done by paid monthly consultants which creates back-logs of files thus increasing phone calls and emails of applicants inquiring about their status. Allowing staff to perform this service would provide for an ongoing system increasing efficiency of service to applicants.

Yvonne Ortega recommended to the Board that staff be authorized to approve “Registration of Supervision” and “Verification of Supervision” for all applications for licensure and certification. Dr. Seeman seconded the motion which passed unanimously.

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DISCIPLINE COMMITTEE: LINDA SEEMAN

Dr. Seeman reported that 18 complaints are in investigation, 4 cases are at Board level, 1 Informal Fact Finding Conference is to be scheduled, and there is 1 Reinstatement Hearing to be held.

PUBLIC RELATIONS: PHILIP HABER

Mr. Haber reported that Spring is the target for the next issue of the newsletter. Discussion yielded topics to be included in the next issue including regulatory revision, upcoming registration of supervision for all applicants, the 2007 fee reduction, descriptors for core content areas, mandatory reporting, continued competency due date, and exemption of coursework for some endorsement applicants.

NEW BUSINESS: Elaine Yeatts presented a report of the 2007 General Assembly noting bills that had content relative to the Board.

OLD BUSINESS: NONE

ADJOURN: John Penn Turner made a motion to adjourn the meeting at 12:25 PM. The motion was seconded by Mary Lou Argow and passed unanimously.

